

DRAFT

City of Idaho Falls

**PY2021 Annual Action Plan for
Community Development Block Grant (CDBG)
Housing and Urban Development (HUD)**



**Department of Community Development Services,
Planning Division**

**308 Constitution Way
Idaho Falls, ID 83405
208-612-8276**

DRAFT 2021 CDBG Annual Action Plan

City of Idaho Falls

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Idaho Falls became an Entitlement City under the U.S. Department of Housing and Urban Development (HUD) in 2004. This status provided the City with the opportunity to apply directly to HUD for Community Development Block Grants (CDBG) on an annual basis.

Prior to receiving their entitlement status, the City of Idaho Falls submitted their initial *Five Year CDBG Consolidated Plan* with an implementing *CDBG Annual Action Plan* to the U.S. Department of Housing and Urban Development (HUD). Since that time, the City has submitted (3) additional and consecutive Five-Year Consolidated Plans to HUD.

The second Five-Year Consolidated Plan (*2011-2015 Consolidated Plan*) and implementing Annual Action Plan (*2011 CDBG Annual Action Plan*) was submitted to HUD in February of 2011.

The third Five-Year Consolidated Plan (*2016-2020 CDBG Consolidated Plan*) and implementing Annual Action Plan (*2016 CDBG Annual Action Plan*) was submitted to HUD in February of 2016.

The City is submitting their 4th Five-Year Consolidated Plan (*2021-2025 CDBG Consolidated Plan*) with the implementing Annual Action Plan (*2021 CDBG Annual Action Plan*) on or before Aug 4, 2021.

Included with the *Consolidated Plan* is the *2021-2025 Analysis of Impediments to Fair Housing Choice (AOI/FHC)*. The AOI/FHC is being submitted with the Consolidated Plan in accordance with 24 CFR Part 91 regarding fair housing planning as required by HUD.

The *PY2021 CDBG Annual Action Plan* provides a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used in 2021 to address prioritized needs and specific goals identified in the *2021-2025 CDBG Consolidated Plan*. The submittal and approval of the *PY2021 CDBG Annual Action Plan* will be the City's 18th year of participating in the CDBG Program.

Once approved, the *PY2021 CDBG Annual Action Plan* will be the first implementing *Annual Action Plan* of the *2021-2025 CDBG Five Year Consolidated Plan*.

2. Summarize the objectives and outcomes identified in the Plan

Annual CDBG allocations are the primary resources to fulfill the goals of the *2021-2025 Consolidated Plan*. With their PY2021 CDBG allocation of \$438,662, the City will be able to assist the community with projects and activities that benefit 70% or more low and moderate income (LMI) individuals and assist nonprofit service provider agencies and organizations with filling gaps in service. Through collaboration, the City can increase their understanding of the significance of supporting projects and activities that create a viable urban community, eliminate conditions of slum and blight, and meet an urgent need. **Refer to Table of Applicants** in *Grantee Unique Appendices/Citizen Participation Section*.

During the planning and developing of the PY2021 CDBG Annual Action Plan, the effects of the COVID 19 Pandemic were still in place. For 2020, the approval of the stimulus package provided relief to several Federal Departments and Agencies. The CARES Act or Coronavirus Aid, Relief, and Economic Security Act were approved and the Housing and Urban Development, Community Development Block Grant (CDBG) Program was provided relief through increased funding and temporary suspension of regulatory items to help Grantees prepare for and respond to the COVID-19 Pandemic. Suspension of regulatory items included decreasing public comment period from 30 days to 5 days, eliminating in-person public hearings and allowing virtual hearings, suspending the Public Service cap, and delaying submission of PY2019 and PY2020 Action Plans and Consolidated Plans. During the development phase of the 2021-2025 CDBG Consolidated, AOI/FHC, and 2021 CDBG Annual Action Plan(s); COVID 19 Pandemic phases were assessed and adjusted to reflect the current CDC guidelines and recommendations and the City began lifting some restrictions.

To meet the CDBG Plan submittal deadlines, the City requested an extension from HUD to allow them more time to develop their respective Plans. The extension was granted by HUD on March 22, 2021 and the City is on track to submit their 2021 CDBG Annual Action Plan, 2021-2025 CDBG Five Year Consolidated Plan with the AOI/FHC to HUD on or before August 4, 2021.

See letter of extension granted in the *Grantee Unique Appendices/Citizen Participation Section*

3. Evaluation of past performance

Activities for the 2016-2020 CDBG Five Year Consolidated Plan are in various stages. Activities in Program Years (PY) 2017, 2018, 2019, and 2020 are allocated and either in process, near completion, or expected to be started or completed before the end of this calendar year. Due to the COVID 19 Pandemic, several activities were moving through various processes when stay home orders were put into place. Infrastructure and construction type projects remain to be a challenge for grant recipients due to the demand of contractor services and cost increases for building supplies and products.

The City has been able to complete several projects or redirect funds to meet other identified needs and priorities. The majority of delayed projects are related to exterior rehab projects that contribute to the historic value of the downtown. A courtesy review of projects by the Idaho Falls Historic Preservation Commission and an historic determination provided by the State Historic Preservation Offices (SHPO) coupled with challenges due to the COVID-19 Pandemic and the Governor mandated stay in place order, have extended delays through summer and fall.

The PY2019 YMCA Chair Lift and Vestibule Entry project is delayed due to design and review challenges of an older facility that is home to several community programs. During the COVID 19 Pandemic and stay home order, the facility was used to support essential and front-line workers with daycare needs. Design and estimates are expected to be completed July of 2021.

Funds have been spent for PY2018 and 2019 housing projects at Elmore/Science Center for Habitat 4 Humanity Idaho Falls Area (H4HIF) and are currently utilizing PY2020 funds.

Further improvements in this census tract area include PY2020 CDBG funds for curb, gutter, sidewalk, and street improvements. City Public Works started their PY2019 project in April of 2020 and is on schedule to start their PY2020 project in July of 2021.

Although reviews, procurement, and weather conditions may delay exterior type projects and downtown façade improvement projects, the end results outweigh the delays and have not gone unnoticed by the community, downtown business owners, and HUD during their 2015 onsite monitor of projects and activities. Results from the 2015 HUD Monitor identified the downtown façade improvement program as an “exemplary practice” and was recognized by the Seattle Public Affairs office through an article entitled *First Impressions*, by Leigh Jones, HUD Public Relations Specialist.

See article in the *Grantee Unique Appendices/Citizen Participation Section*. Idaho Falls Magazine, having a viewing audience of over 45,000 readers, showcased façade improvements to the Syringa Building (Old Pioneer building) in the May 2018 issue.

4. Summary of Citizen Participation Process and consultation process

The City of Idaho Falls followed their Citizen Participation Plan to reach out to non-profit agencies and organizations. Invitations to apply were provided through mail, e-mails, advertisement in the local paper, phone calls, publication announcements on the City website, City Public Information Officer announcements, and regular announcements to the Region 6 Housing Coalition with region wide communication through their email distribution list.

Refer to the planning schedule provided in the *Grantee Unique Appendices/Citizen Participation Section*.

Planning of the PY2021 CDBG Annual Action Plan:

The PY2021 CDBG Annual Action Plan followed the current CPD notice regarding *Guidance on Submitting Consolidated Plans and Annual Action Plans* for Fiscal Year (PY) 2021. Grantees were advised to submit Plans after the federal budget was passed and allocations were announced. In mid-February of 2021, HUD announced individual PY2021 CDBG allocations for Entitlement Cities. The City of Idaho Falls is expected to receive \$438,662 once the PY2021 CDBG Annual Action Plan, 2021-2025 CDBG Consolidated Plan, and Analysis of Impediments to Fair Housing Choice are approved by HUD.

Due to the COVID-19 Pandemic and **Mandatory Shelter in Place orders**, the City requested an extension to submit their PY2021 CDBG Annual Action Plan in accordance with *CPD Guidance on Submitting CPs AAPS for PY2021* provided by HUD.

The City will hold their public hearing on June 10, 2021 and make it available through livestream access as was utilized prior to the COVID 19 Pandemic. Applicants were invited to participate either in person or by Live Streaming and notices were sent through the local newspaper, the City CDBG webpage, and through monthly announcements shared with the Region 6 Housing Coalition during zoom meetings. Emails were also sent to previous CDBG grant recipients and to 2021 CDBG applicants. The public hearing will be followed by a 30-day public comment period thru July 10, 2021 to support the timely submittal of the 2021 CDBG Annual Action Plan.

5. Summary of public comments

All comments received regarding the 2021 Annual Action Plan will be included with the Plan and referenced in the ***Grantee Unique Appendices/Citizen Participation Section***.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received during the 30-day public comment period will be included in the *PY2021 CDBG Annual Action Plan* within the ***Grantee Unique Appendices/Citizen Participation Section***.

7. Summary

The *PY2021 CDBG Annual Action Plan* reflects input and feedback provided by a variety of stakeholders who understand the needs of the community and the importance of addressing those needs through a coordinated approach to: maximize resources, avoid duplication of services, and complete projects and activities that address identified priorities in the *PY2021-2025 CDBG Five Year Consolidated Plan*. Through a coordinated approach, the City is able to be a part of local and regional community development strategies that provide insight for the City to consider when recommending CDBG funded projects and activities that assist individuals, families, agencies, and organizations.

Invitations to apply were extended to City Council, Division Directors, emergency shelter agencies, housing agencies, Region 6 Housing Coalition and its partners, and past applicants and recipients of CDBG grant funds. To help in this effort, the Dept. of Health and Welfare provides the location for the Continuum of Care, Region 6 Housing Coalition to hold monthly meetings. A Chair, elected through the Continuum of Care - Region 6 Housing Coalition, is tasked with facilitating the meetings to promote coordination and collaboration among participating members. The majority of Region 6 Housing Coalition members are challenged daily with providing services, resources, and information that address homelessness and the issues surrounding homelessness for low and moderate income individuals.

Participation and collaboration continue to be invaluable when engaging potential applicants in the process. Participating agencies and organizations include, but is not limited to Idaho Legal Aid, Department of Health and Welfare, CLUB, Inc., LIFE, Inc., Eastern Idaho Community Action Partners (EICAP), Family Care Center, Families in Transitional Housing (F.A.I.T.H.), Trinity Methodist Church-Homeless Day Shelter, Veterans Health Administration of Southeast Idaho, local YMCA, Habitat for Humanity Idaho Falls Area, District 7 Health Department, and Idaho Housing and Finance Association (IHFA).

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	IDAHO FALLS	Community Development Services Department

Table 1 – Responsible Agencies

Narrative

The City of Idaho Falls is the lead agency for the implementation of the Community Development Block Grant Program. The Community Development Services Department, Planning Division, creates and submits all CDBG related Reports and Plans such as the *Five Year CDBG Consolidated Plan*, the *Analysis of Impediments to Fair Housing Choice*, the *CDBG Annual Action Plan*, and the *CDBG Consolidated Annual Performance and Evaluation Report (CAPER)*. The City recognizes that input and participation from the community is key to providing comprehensive Plans and Reports that accurately reflect the needs and the outcomes.

Recognizing Idaho Housing and Finance Association (IHFA) as the local Public Housing Authority, the City relies on IHFA to provide information, resources, and availability of housing programs to local and state service providers and nonprofit organizations.

To help address the issues, the City participates in the Continuum of Care (CoC) through the Region 6 Housing Coalition as a non-voting member with local and state service providers. The Coalition meets once a month to exchange information, make referrals, and educate themselves on issues surrounding homelessness. The City will continue to participate in monthly Housing Coalition meetings to effectively coordinate the exchange of information regarding topics that address homelessness and strategic planning of local activities and annual events such as: HUD/IHFA Point in Time Count, Homeless Stand Down, April as Fair Housing Month, and Fair Housing Training.

The Coalition continues to share information and resources regarding institutional structure, duplication of services, and prevention of homelessness for individuals and families who have been discharged from a publicly funded institution.

Institutional Structure is recognized by the City and Housing Coalition participants as a coordinated effort to identify and address underserved housing needs and issues surrounding homelessness through collaborative planning and reporting. The City encourages Housing Coalition participants to submit applications for a variety of funding sources and will continue to consider CDBG applications that offer viable solutions in addressing the priorities identified in the *2021-2025 CDBG Five Year Consolidated Plan*.

Consolidated Plan Public Contact Information

The Grant Administrator, within the Community Development Services Department, Planning Division, is responsible for implementing the Community Development Block Grant Program.

Lisa Farris, Grant Administrator 208-612-8323 LFarris@idahofallsidaho.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Idaho Falls, Community Development Services Department, Planning Division, prepared and completed the *PY2021 CDBG Annual Action Plan*. The *PY2021 CDBG Annual Action Plan* is the 1st Implementing Plan of the *PY2021-2025 CDBG Five Year Consolidated Plan*. Invitations to apply for PY2021 CDBG funds were sent by mail, email, posted on the City website, announced through the City Public Information Officer, advertised in the Post Register, distributed to past CDBG recipients, and sent to community stakeholders. Community stakeholders include but, are not limited to Idaho Housing and Finance Association (IHFA-Idaho Falls), the Idaho Falls Downtown Development Corporation, Eastern Idaho Community Action Partners (EICAP), City of Idaho Falls Division Directors, Habitat for Humanity Idaho Falls Area (H4HIF), Region 6 Housing Coalition members, and over 60 participants through their email distribution list. Through the COVID 19 Pandemic, the Region 6 Housing Coalition continued to hold regular monthly meetings through virtual platforms or Zoom. In addition, they continued to share information through their distribution list which includes organizations and agencies assisting with low income, special needs, and homeless clients. Members attending the Coalition meetings were encouraged to participate during regular monthly meetings and kept informed as we moved through the process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Due to the COVID 19 Pandemic, The City was not able to sponsor and coordinate the 2021 Annual Fair Housing Training with the City of Pocatello and Idaho Fair Housing Forum/Council (IFHC). This is an annual event shared with the City of Pocatello, IHFA local branch, and IFHC that plan and coordinate the one-day training event. Sponsors of the annual training include the local branch and staff of IHFA, Idaho Fair Housing Council, the City of Pocatello Community Development Services, Greater Pocatello Association of Realtors, and the City of Idaho Falls CDBG Grant Administrator. Previous years training has served over 88 participants represented from public housing provider agencies, local landlords, property managers, and City Legal staff. Coordination and planning the event will resume in 2022.

In 2022, the City plans to participate in over (8) regular Region 6 Housing Coalition meetings. The information gained through open dialogue and discussion regarding the needs, resources, information, and solutions related to homelessness is instrumental to the City as they address needs, goals, and priorities identified in the *PY2021-2025 Five Year CDBG Consolidated Plan*. The City will continue to enhance coordination through active participation to better understand the unmet needs within the community regarding a variety of topics that address homelessness, private governmental health, mental health, and service provider agencies. Through coordinating their efforts with HUD/IHFA offices, and as an extension of the Continuum of Care (CoC), the Coalition is responsible for planning and providing the annual HUD/IHFA Point in Time Count and Homeless Stand Down.

At the same time the 2021 CDBG Annual Action Plan was being developed, the City's Community Development Services/Planning Department contracted with Western Economic Services, Inc. (WES, Inc.) to assist with the development of the 2021-2025 CDBG Five Year Consolidated Plan and the Analysis of Impediments to Fair Housing Choice. The City recognizes that all (3) Plans are instrumental in identifying the needs, priorities, and goals that will help guide the use of annual CDBG funds for the next five years.

To help engage and encourage public participation, an extensive public involvement campaign was launched to gain citizen input into the development of the Plans. The campaign included separate surveys for each topic (Consolidated Plan and Analysis of Impediments/Housing) and (4) separate public input presentations held in the morning and evening to capture a variety of participants. Both surveys were provided in Spanish and English and were distributed through the City CDBG webpage and regular announcements through the City's Public Information Officer. In addition, the Region 6 Housing Coalition was provided with all links, announcements, and regular updates provided during monthly Coalition meetings.

In addition, a Citywide Survey was completed by the Community Development Services/Planning Department in April of 2018. The purpose was to engage residents across diverse geographic areas, ethnicities, socioeconomic groups, ages, and education levels. Character, housing, and transportation were the central themes that were revealed in the survey. A summary and the full report is available at this link

<https://www.idahofallsidaho.gov/DocumentCenter/View/12555/CITY-OF-IDAHO-FALLS-CITYWIDE-SURVEY-REPORT-MAY18?bidId=>

Previous affordable Housing Inventory/Studies for Idaho Falls and Bonneville County areas included in May 2019. The Study was completed by Idaho Policy Institute (IPI) through Boise State University.

Data was collected and analyzed on housing stocks to estimate future housing requirements.

Data included current housing inventories and future needs assessments that considered capacity, location, urban planning, home/unit sizes, rental vs. ownership, long- vs. short-term rentals, rental occupations, home, and rental costs. The Study is available on the City website at the following

www.idahofallsidaho.gov/DocumentCenter/View/7438/IPI-Idaho-Falls-Final-PDF

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Regarding the Continuum of Care in the State of Idaho and where the City of Idaho Falls is represented. The state is divided into seven regions within the Continuum of Care (CoCs). Regions one through six are in the same Balance of State CoC. Idaho Falls is within Region six of the CoCs. Region seven is in the Boise City/Ada County CoC. The City will continue to support CoC efforts to address the needs of homeless persons and persons at risk of homelessness by coordinating and collaborating with community service providers and organizations who have demonstrated their ability to address homelessness and issues surrounding homelessness, apply appropriate funds towards the issues, and have the ability to provide a documented benefit to individuals and families served.

The Region 6 Housing Coalition is comprised of the majority of local service provider agencies and organizations that are addressing the needs of homeless persons, chronically homeless individuals, families, families with children, veterans, unaccompanied youth, and persons at risk of homelessness. The City of Idaho Falls identified Housing as a top priority in the *2016-2020 CDBG Five Year Consolidated Plan*.

Top Priority Data pending for 2021-2025

In following the priorities defined by the community, the City will continue to let the needs and priorities drive the selection of projects and activities with regards to housing goals that address Non-Homeless Special Needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The local Idaho Housing and Finance (IHFA) office serves as the Public Housing Authority in the City of Idaho Falls and provides updates of available programs and services offered by State IHFA authorities during monthly Housing Coalition meetings. The State IHFA manages the ESG funds as authorized by Title IV of the Stewart B. McKinney Homeless Assistance Act. The City does not administer ESG funds or HMIS.

Programs managed by State IHFA include:

HPRP HUD Homeless Prevention and Rapid-Rehousing Program

CoC Continuum of Care - Homeless McKinney - Vento NOFA Program

SHP Supportive Housing Program

ESG Emergency Shelter Grant

CDBG/HOME

HOPWA Housing Opportunities for Persons with AIDS

Housing Tax Credits

IHFA Loan Program

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Additional Data for Table Pending

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	EICAP
	Agency/Group/Organization Type	<p>Housing</p> <p>Services - Housing</p> <p>Services-Children</p> <p>Services-Elderly Persons</p> <p>Services-Persons with Disabilities</p> <p>Services-Persons with HIV/AIDS</p> <p>Services-Victims of Domestic Violence</p> <p>Services-homeless</p> <p>Services-Health</p> <p>Services-Education</p> <p>Services-Employment</p> <p>Service-Fair Housing</p> <p>Services - Victims</p> <p>Regional organization</p>
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Eastern Idaho Community Action Partner (EICAP) - Executive Director was invited to apply for PY2021 CDBG funds. EICAP is an active member of the Region 6 Housing Coalition and participated in regular discussions of the unmet needs within the community. Through ongoing dialogue among Coalition members, consultation efforts are anticipated to improve and increase coordination.

2	Agency/Group/Organization	Idaho Legal Aid Services, Inc.
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Managing Attorney for the Idaho Falls office was invited to apply for PY2021 CDBG funds. The managing Attorney is an active member of the Region 6 Housing Coalition and provides a variety of educational topics that include Fair Housing issues. Through ongoing dialogue among Coalition members, consultation efforts are anticipated to improve and increase coordination.
3	Agency/Group/Organization	CLUB, INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless

4	What section of the Plan was addressed by Consultation?	<p>Housing Need Assessment</p> <p>Homeless Needs - Chronically homeless</p> <p>Homeless Needs - Families with children</p> <p>Homelessness Needs - Veterans</p> <p>Homelessness Needs - Unaccompanied youth</p> <p>Homelessness Strategy</p>
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<p>The Executive Director was consulted by invitation to apply for PY2021 CDBG funding. In the consultation process the anticipated outcome is to understand the underlying causes and issues surrounding homelessness in order to appropriately allocate CDBG funds to help address the needs.</p>
	Agency/Group/Organization	Bonneville County Behavioral Health Crisis Center
	Agency/Group/Organization Type	<p>Housing</p> <p>Services-Persons with Disabilities</p> <p>Services-Persons with HIV/AIDS</p> <p>Services-Victims of Domestic Violence</p> <p>Services-homeless</p>
	What section of the Plan was addressed by Consultation?	<p>Homeless Needs - Chronically homeless</p> <p>Homelessness Needs - Veterans</p> <p>Non-Homeless Special Needs</p> <p>Local Crisis Center</p>
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<p>The Executive Director was consulted by invitation to apply for PY2021 CDBG funding. The consultation process anticipates feedback that will help determine the needs and priorities where CDBG funding may be able to assist the Crisis Center with case management for individuals experiencing a mental health crisis, or drug or alcohol addiction.</p>

5	Agency/Group/Organization	Idaho Falls Downtown Development Corporation
	Agency/Group/Organization Type	Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Prevention of Slum and Blight by Area
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director was consulted by invitation to apply for PY2021 CDBG funding. The consultation process anticipates feedback that will help determine the needs and priorities where CDBG funding may be able to assist the downtown, improve the economy, and eliminate conditions of slum and blight.
6	Agency/Group/Organization	Community Food Basket Idaho Falls
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Local Food Basket
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director was consulted by invitation to apply for PY2021 CDBG funding. The consultation process anticipates feedback that will help determine the needs and priorities where CDBG funding may be able to assist with issues related to poverty through local food banks.
7	Agency/Group/Organization	Senior Citizen Community Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director was consulted by invitation to apply for PY2021 CDBG funding. In the consultation process the anticipated outcome is to understand the needs of the elderly and disabled population in order to appropriately allocate CDBG funds.
8	Agency/Group/Organization	Habitat for Humanity
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director for the Idaho Falls area was consulted by invitation to apply for PY2021 CDBG funding. In the consultation process, the anticipated outcome is to understand the LMI housing needs and homeownership opportunities in order to appropriately allocate CDBG funds.

9	Agency/Group/Organization	Domestic Violence and Assault Center
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director was consulted by invitation to apply for PY2021 CDBG funding. In the consultation process, the anticipated outcome is to understand the needs of the agency assisting victims of domestic violence and sexual assault and how CDBG funds may be able to assist.
10	Agency/Group/Organization	Idaho Falls
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City Directors were consulted by invitation to apply for PY2021 CDBG funding. Unmet needs in LMI census tract neighborhoods regarding infrastructure, ADA improvements, public services, housing, and planning is anticipated to improve coordination of projects and activities.
11	Agency/Group/Organization	College of Eastern Idaho
	Agency/Group/Organization Type	Services-Education

	What section of the Plan was addressed by Consultation?	Community College
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director was consulted by invitation to apply for PY2021 CDBG funding during regular monthly Region 6 Housing Coalition meetings. The anticipated outcome is to better understand the child care voucher needs to assist LMI students with the use of CDBG funds.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Idaho Falls included a variety of agencies in the consultation process. Applications from agencies and nonprofit organizations that did not meet HUD/CDBG criteria and objectives will not be considered. HUD criteria includes: One of three National Objectives, Eligible Activity, and One of four priorities.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Idaho Housing & Finance (IHFA) Region 7	Programs provided by the IHFA Boise Office include: HPRP, HUD Homeless Prevention and Rapid Rehousing Program, CoC Continuum of Care-Homeless McKinney-Vento NOFA Program, SHP Supportive Housing Program, ESG Emergency Shelter Grant, HOPWA Housing Opportunities for Persons with Aids, Housing Tax Credits and Loan Program IHFA.
Balance of State Continuum	Local IHFA with Region 6 Housing Coalition - Idaho Falls	Identified priorities and needs provided by members of the Region 6 Housing Coalition recognized many of the same needs and priorities identified in the 2020-21 Annual Homeless Point in-Time Count. The Coalition coordinates with HUD and IHFA to plan and complete the count. The Coalition also plans and carries out the local Annual Homeless Stand Down held following the annual count.

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The *PY2021 CDBG Annual Action Plan* is the initial Action Plan applicable to the *PY2021-2025 CDBG Five Year Consolidated Plan*. To gather feedback during the development of the 2021 Annual Action Plan, invitations to apply were distributed by mail, email, and posted on the CDBG/City website. The process reached over 70 agencies, organizations, Boards, Coalitions, and City leaders. Invitations were sent to the City Mayor and Council, City Attorney, Division Directors, Idaho Falls Downtown Development Corporation, and members of the Region 6 Housing Coalition and their respective email distribution list with over 60 participants. The target audience for the invitation to apply included past CDBG recipients and Executive Directors of nonprofit service provider agencies and organizations.

Participation was included with the following agencies: Eastern Idaho Community Action Partners (EICAP), LIFE, Inc., CLUB, Inc., Idaho Legal Aid, Habitat for Humanity-Idaho Falls, Idaho Falls Senior Citizen Community Center, Behavioral Health Center of East Idaho, Veterans Memorial Commission, Salvation Army, Community Council of Idaho, Partners for Prosperity, FAITH, City of Refuge, YMCA, Community Council of Idaho, Domestic Violence and Assault Center, Idaho Falls Humanitarian Center, HUD, Community Food Basket, College of East Idaho, Domestic Violence and Sexual Assault Center, New Day Lutheran Church, Trinity United Methodist Church, Promise Ridge Emergency Family Shelter, Idaho Falls Downtown Development Corp., Development Workshop, Salvation Army, Conéctate Grassroots Liaison, and Region 6 Housing Coalition members.

Upon completion of the application deadline, the Grant Administrator received and reviewed 18 CDBG applications for HUD/CDBG eligibility. The process and projects were presented during the June 10, 2021 7:30 pm Public Hearing held during the Council Meeting.

The Grant Administrator provided a brief overview of the CDBG Program, applications received and the process moving forward.

The City entered into a contract with Western Economic Services, Inc. (WES, Inc.) to develop and submit the 2021-2025 CDBG Consolidated Plan with the Analysis of Impediments to Fair Housing Choice. All (3) CDBG Plans will be presented at the June 10th, 2021 Public Hearing.

2021 CDBG applicants have been encouraged to view the presentation and provide comment or input. Following the public hearing, a 30-day public comment period will be held through July 10, 2021 where all comments received will be considered. A final table of recommended projects/activities will be presented to Mayor and Council during the July 29, 2021 Council Work Session and on the evening of July 29, 2021, a Resolution of Council approved 2012 CDBG Projects/Activities will be announced during the Council Meeting.

In accordance with HUD's Guidance on Submitting Consolidated Plans and Annual Action Plans for Fiscal Year (FY) 2021, the *PY2021 Annual Action Plan* is being submitted to HUD on or before August 4, 2021 which is after the February allocation announcement and within the extension date approved by HUD. **See Table of Tasks for the Completion of the 2021 CDBG AAP, ConPlan, and AOI/FHC Plan(s).**

Citizen Participation Outreach

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Sort Order 1	Mode of Outreach Public Meeting	Target of Outreach Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non- targeted/broad community Downtown Business Owners	Summary of response/attendance April 16-30, 2021 Invitation to Apply mailed/posted on City Website. Printed in <i>Post Register</i> 4/18/21. Notices to past applicants, nonprofit agencies, service providers, EICAP, Community Council of Idaho, LIFE, Inc., H4HIF, IFDDC, IHFA, Region 6 Housing Coalition, United Way HQ, Dept. of Health&Welfare, District 7 Health Dept., Idaho Legal Aid, Partners for Prosperity, CEI, Community Food Basket, Veterans Admin of East Idaho, Mayor, Council, and Division Directors.	Summary of comments received Applications received in person, post office mail, and email. Inquiries received by phone, email, and in- person. No specific comments received while applications were being received	Summary of comments not accepted and reasons There were no comments to accept during the application phase.
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Sort Order	Mode of Outreach Public Meeting	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
2	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Downtown Business Owners	Public hearing held 6-10-21 at 7:30 pm during a Council Meeting with Livestream available. Presentation by Grant Administrator about CDBG program, projects/activities, and process moving forward. 30-day public comment will be held 6-10-21 thru 7-10-21.	All comments will be included in the development of the PY2021 CDBG Annual Action Plan.	All comments will be included in the 2021 CDBG Annual Action Plan.

3	Public Meeting Pending	<p>Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Downtown Business Owners.</p>	<p>Council Work Session 3:30 pm Council Chambers. Comments considered. Final table of projects & activities for consensus for <i>Draft CDBG PY2021 Annual Action Plan</i>. Applicants invited to attend.</p>	<p>Comments to be included in the Grantee Unique Appendices/Citizen Participation Section.</p>	<p>Comments to be included in the Grantee Unique Appendices/Citizen Participation Section.</p>
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4	Public Meeting Pending	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non- targeted/broad community Downtown Business Owners.	7-29-21, 7:30 p.m. Council Meeting for Resolution of Draft PY2021 CDBG Annual Action Plan.	All comments considered through 7-10-21.	All comments considered through 7-10-21.
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Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Idaho Falls receives only HUD Program funds to carry out the priorities defined in the *2021-2025 Five Year Consolidated Plan*. The two major sources of funding to assist non-profit agencies and organizations in providing affordable housing and social services are the CDBG, HOME and IHFA funded Programs (available by application to the U.S. Department of Housing and Urban Development).

For the PY2021 Program Year, planning will be completed using the allocation provided by HUD in February of 2021. The City will submit their *DRAFT 2021 CDBG Annual Action Plan* to HUD in accordance with HUD *CPD Guidance on Submitting CPs AAPS for PY2021* after the February 2021 allocation announcement, after the Plan submittal extension was granted by HUD, and on or before August 4, 2021.

The City does not receive, fund, nor manage housing for its own housing programs. One exception to receiving direct HUD funds was to support the 2009 HUD Neighborhood Stabilization Program (NSP1) where stimulus funding of \$1,044,041 was awarded to the City for the purchase of (5) foreclosed homes. Acquisition and rehabilitation were authorized through the IHFA Boise office and the City sub-granted the funds to non-profit organizations to buy and hold properties to provide rental housing opportunities for qualifying families. The NSP1 Program completed its final property purchase/rehab in 2012 and provided (5) affordable rental homes to qualifying LMI families.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	438,662	0	0	438,662	438,662	The City submitted will submit their PY2021 Plan after the 2021 CDBG allocations were announced and before the extended deadline of August 4, 2021. The City is expected to receive \$438,662. This is the first allocation for the new 2021-2025 CDBG Consolidated Plan. The total allocation for Plan years 2021-2025 could be approximately \$438,000 (5) = \$2,190,000. This is an estimate and depends greatly on approved federal budgets and CDBG allocation formulas.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funded projects having built-in matching requirements include the Downtown Facade Improvement Program to improve facades, assist with signage, awnings, and code corrections.

Additional HUD programs available to the community include: HOME funding, Section 8 Housing Choice Vouchers covering 16 counties. As of June 2021, there are (1169) Vouchers available through the local IHFA Branch Office covering 16 counties including Idaho Falls.

VASH or Veteran Affairs Supportive Housing covers Idaho Falls and currently has (25 vouchers). Also available are Low-Income Tax Credits managed by Idaho Housing and Finance Association (IHFA) on a statewide basis.

Several programs that match CDBG funds and available through local nonprofit agencies and organizations include: Weatherization funding applicable to the Housing Rehab program, Habitat for Humanity, Federal Transit Administration (FTA), and Fair Housing for accessibility.

In the past, funding has been provided by IHFA, private fund raising, and the Department of Health and Welfare. As local, state, and federal budgets are allocated; programs are impacted and many agencies and organizations face significant challenges in meeting minimum match requirements to access additional funds needed to sustain their programs and services. The City understands the challenge and recognizes how local CDBG funds may assist those organizations with leveraging funds, and or meeting match requirements to fund projects and activities that address the priorities defined in the *2021-2025 CDBG Five Year Consolidated Plan*.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

In supporting Habitat for Humanity Idaho Falls Area (H4HIF), the City has allocated previous CDBG funding years to assist H4HIF with acquisition of a single-family home located within US Census Tract 9712. In addition to acquisition, H4HIF works with qualifying LMI families to build a new home or rehab an existing home (based on initial rehab assessment) and make it available for homeownership through their Sweat Equity Program and Forgivable Loan features for qualifying LMI families.

Assistance with CDBG funds for Acquisition of infill properties to build or rehab affordable housing units was completed with 2017 CDBG funds. For 2018 and 2019, H4HIF is utilizing CDBG funds to rehab a home donated from a developer and relocated to Habitat's project area that will support the addition of 4 single family homes for LMI families. For 2020, H4HIF is building a triplex unit that will provide (3) LMI homeownership opportunities at the same project site. Once completed, a total of (4) single unit homes will provide homeownership opportunities to (4) LMI families in census tract 9712.

The City supports the local IHFA office and understands the challenges that exist in carrying out a HUD approved Disposition Plan. As part of the strategy, IHFA partnered with H4HIF to acquire properties previously owned by IHFA's public housing program (scattered locations).

The Disposition Plan was in place before moving through the processes to either make local IHFA owned properties available to the open market or to donate the properties to a nonprofit housing organization. The City worked closely with IHFA as they moved through their HUD approved Disposition Plan and regular updates were provided by the IHFA Executive Director. To date, IHFA has eliminated the Low Rent Public Housing Program (LRPH) in Idaho Falls that once consisted of 29 single unit public houses in scattered locations.

The status of the original 29 properties is as follows:

21 of the LRPH homes were sold to low-income families.

2 of the homes were donated to nonprofit organizations.

6 of the homes were sold on the open market.

The 2 donated homes were located within census tract 9707 and 9712 and are in very low to low- and moderate-income neighborhoods.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Development	2021	2021	Affordable Housing Homeless Non-Homeless Special Needs Fair Housing	US Census Tracts	TBD Transitional Housing Infrastructure improvements Fair Housing Activities Housing Rehab Services for Disabled Individuals Services for Victims of Domestic Violence	DBG: TBD	TBD Homeowner Housing Added: Household Housing Unit Homeowner Housing Rehabilitated: Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Community Development	2021	2021	Non-Homeless Special Needs Non-Housing Community Development	US Census Tracts	TBD Infrastructure improvements Senior Centers and Services Services for Disabled Individuals	CDBG: TBD	TBD Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit:
3	Economic Development	2021	2021	Affordable Housing Non-Housing Community Development Economic	US Census Tracts	TBD Job Creation Infrastructure improvements Downtown Revitalization	CDBG: TBD	TBD Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: Facade treatment/business building rehabilitation: Businesses assisted:
4	Public Service	2021	2021	Homeless Non-Homeless Special Needs Public Service	US Census Tracts	TBD Transitional Housing Youth/Child Center and Services Senior Centers and Services Services for Victims of Domestic Violence	CDBG: TBD	TBD Public service activities for Low/Moderate Income Housing Benefit: Homeless Person Overnight Shelter: Overnight/Emergency Shelter/Transitional Housing Beds added: Homelessness Prevention:

Table 6 – Goals Summary

Annual Action Plan
2020

Goal Descriptions

1	Goal Name	Housing Development
	Goal Description	Activities that provide affordable homeownership opportunities through single unit housing rehab and or acquisition for families or individuals in LMI neighborhoods.
2	Goal Name	Community Development
	Goal Description	Activities for community development through projects such as: curb, gutter and sidewalk replacement in Census Tract LMI neighborhoods, Senior Center improvement projects, and projects that remove ADA barriers for public access.
3	Goal Name	Economic Development
	Goal Description	Downtown Idaho Falls, Slum and Blight by Area with exterior improvements to businesses through façade, sign, awning, and code correction projects.
4	Goal Name	Public Service
	Goal Description	Activities that directly support LMI individuals and families through case management services for crisis intervention housing, homelessness resources, legal assistance for grandparents raising their grandchildren, legal aid for victims of domestic violence, and youth programs.

Projects

AP-35 Projects – 91.220(d)

Introduction

The *PY2021 CDBG Annual Action Plan* represents the first year of the *PY2021-2025 CDBG Five Year Consolidated Plan* and describes the activities, projects, and programs submitted by application for consideration of PY2021 CDBG funding.

PY2021 applications received included public service activities that support case management for crisis intervention housing, homelessness resources, case management and intake at a homeless day shelter, legal assistance for grandparents raising their grandchildren, legal aid for victims of domestic violence, childcare assistance for LMI students, power bill assistance for LMI renters, employment for nighttime security at a local emergency family shelter, meal assist for children participating in forensic interviews/medical exams through Child Protective Services, summer food service program for LMI neighborhood children K-12, equipment purchase for a local community food basket, and services and equipment to support an activity that communicates information, resources, and services to LMI and underserved Spanish and English speaking communities.

An economic development application was received for downtown public facility improvements to assist downtown business owners with façade, sign, awning, and code correction projects.

The majority of applications received addressed Community Development, Public Service Activities, and Housing needs. The applications that had a direct benefit for LMI individuals and families included: Public facility and improvement projects with curb, gutter, and sidewalk replacement in Census Tract 9712 LMI neighborhoods.

Additional applications for improvements to public facilities included a senior center parking lot rehab, and internal/external rehab to a local disability services and support organization.

In addressing Housing, an application was received for property acquisition/rehab/construction of a triplex unit to support home ownership opportunities for LMI families. Applications also included the allowable administrative funds to administer the CDBG Program.

The City's selection of PY2021 CDBG will recommend projects and activities based on their ability to meet one of the following HUD Objectives: having a direct benefit to low- and moderate-income individuals and families, preventing or eliminating conditions of slum and blight, and/or meeting an urgent need.

In addition to meeting a HUD Objective, being a HUD Priority (Community, Economic, Housing Development, and Public Service) activities for consideration of CDBG funding will address the needs identified in the *2021-2025 CDBG Five Year Consolidated Plan*.

With the *PY2021 Annual Action Plan*, the City will allocate more than 70% of CDBG funds to directly benefit LMI clientele. Projects and activities will be Council approved on July 10, 2021 and will be submitted to HUD for final approval as part of the *PY2021 CDBG Annual Action Plan*.

Provided is a table of PY2021 CDBG Projects and Activities to be presented to Council during the June 10, 2021 Public Hearing.

Applications of Activities/Projects Received

#	Project Name
1	Legal Aid to victims of domestic violence
2	CLUB, Inc.- Case Management services and referrals
3	Behavioral Health Crisis Center/East Idaho - Trained employer for specific addiction treatment
4	EICAP/GRG - Legal aid for grandparents raising their grandchildren
5	IFP Utility Bill Assistance - LMI in census tracts
6	CEI Daycare Assistance - LMI full time students
7	USDA Summer Food Service Program - K-18 LMI youth in LMI census tracts
8	Trinity United Methodist Church - Homeless Day Shelter
9	DVSAC - Meal assist of LMI children in child protective service interviews/exams
10	Promise Ridge Emergency Family Shelter - (1) full time onsite paid resident for security
11	Facade Improvement Program - Facades, signs, awnings, and code corrections
12	Public Works Curb Gutter Sidewalk Project - Phase 3 of 5 in N Highland Park LMI area
13	Senior Center Equipment Replacement - parking lot clean/sealcoat
14	Habitat 4 Humanity Idaho Falls - Triplex construct
15	Community Food Basket Idaho Falls - Equipment purchase
16	Development Workshop, Inc. - Exterior/interior rehab
17	Conéctate Grassroots Liaison - Info/Res/Services for underserved LMI Spanish/English speaking communities.
18	Administration - (1) full time employee to administer/manage the CDBG Program

Table 7 - Project Information

Update Pending

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

AP-38 Project Summary

Data Pending Council Approved Activities/Projects

Project Summary Information

Project Name	
Target Area	
Goals Supported	
Needs Addressed	
Funding	
Description	
Target Date	
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	
Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In the development of *PY2021 CDBG Annual Action Plan*; HUD PY2021 income limits apply in determining eligibility for extremely low, low, and moderate-income clients. The PY2021 income limits for 80% of the median annual income is \$57,750 for a family of (4) living in Bonneville County. Eligibility determination will be completed through an intake process carried out by the agency or organization providing the assistance.

Geographic distribution will be provided after July 10, 2021. Provided is the map of US Census Tracts. Refer to Map included in *Grantee Unique Appendices/Geographic Distribution Section*.

Estimated Projects and Activities to be provided in Census Tract 9712:

Prevention of Slum and Blight CT 9712

Public Service Activities

Administration of CDBG Program - Provides a direct benefit to LMI by engaging, collaborating, and participating in annual events such as the HUD Point in Time Count and the local Homeless Stand Down. Coordination and participation in planning the annual Fair Housing Training also provides a benefit to LMI renters.

Geographic Distribution

Target Area	Percentage of Funds
US Census Tracts	Goal of 70% or more

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Allocation of projects are based on the priorities defined in the *PY2021-2025 CDBG Five Year Consolidated Plan* and includes areas located within the three US Census Tracts.

Discussion

PY2021 projects will comprise over 70% of the funds committed within the target areas and support the City Council's commitment of addressing the needs and priorities identified in the current Consolidated Plan.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Each year the City of Idaho Falls is entitled to receive an annual CDBG allocation to assist the community with housing and urban development needs. The City works closely with the local IHFA office (Public Housing Authority/PHA for the area) which provides a variety of affordable rental and homeownership opportunities to LMI clientele. The City has supported their most recent Disposition Plan to make available for purchase, by qualified IHFA Voucher 8 clients, single unit public housing properties in scattered locations.

Also included in their efforts, IHFA has helped to address affordable housing, by working closely with Habitat for Humanity Idaho Falls Area (H4HIF) to donate two of the homes included in their Disposition Plan (located within the City's three US census tracts) to support home ownership opportunities for single families.

Updates Pending

For PY2021, to support affordable home ownership opportunities for low- and moderate-income families

One Year Goals for the Number of Households to be Supported	
Homeless	
Non-Homeless	
Special-Needs	
Total	

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	
The Production of New Units	
Rehab of Existing Units	
Acquisition of Existing Units	
Total	

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion - Updates Pending

The City does not directly invest in housing developments and is committed to partnering and collaborating with local nonprofit shelter and housing agencies and organizations to appropriately allocate CDBG funds that address affordable housing, homelessness, and issues surrounding homelessness. Through collaboration, the City has a better understanding of the housing needs and the coordination efforts that take place among providers with respect to information, resources, educational materials, and referrals among the various agencies.

The City does not directly invest in housing developments outside of the Idaho Falls Redevelopment Agency (IFRA), however; the outreach efforts and studies will be used as a tool to better form the conversations and influence discussions with developers.

AP-60 Public Housing – 91.220(h)

Updates Pending

Introduction

The City of Idaho Falls does not have a separate Public Housing Authority (PHA) and recognizes the Idaho Falls branch of Idaho Housing and Finance Association (IHFA) as the PHA with resources for public housing programs in Idaho Falls and Bonneville County. IHFA administers the Homeownership Voucher Program (HOV), Housing Choice Voucher, Mainstream Voucher, Special Needs Certificates, Shelter Plus Care Certificates, as well as managing the Family Self Sufficiency Program.

Actions planned during the next year to address the needs to public housing

Actions the City is taking to address the needs of public housing also support the housing goals identified in the *2021-2025 CDBG Five Year Consolidated Plan*. As the Public Housing Authority, the City will continue to work closely with the local branch of IHFA and service providers to address public housing needs.

The City will continue to support IHFA as they address the need for low rent single unit public housing with IHFA Programs such as the Housing Choice Voucher Program and the newly implemented program, Mainstream for Non-Elderly Persons with Disabilities (Mainstream NED). Mainstream NED is targeted to individuals and families who have a non-elderly member who is a person with a disability (aged 18 or older, but less than 62).

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Idaho Falls recognizes the Idaho Falls branch of Idaho Housing and Finance (IHFA) as the housing authority with resources for public housing programs in Idaho Falls and Bonneville County. As part of the HUD required process, IHFA encourages public housing residents and Voucher 8 participants to become more involved in managing and participating in homeownership by offering the sale of public housing units to them first before placing them on the open market. As part of the process, IHFA also provides housing counseling and incentives such as: Down payment and closing cost assistance (up to \$5000) and a community silent soft second (up to 30%).

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Idaho Housing and Finance (IHFA) is the PHA with resources for public housing programs in Idaho Falls and Bonneville County. If IHFA were to be designated as troubled; assistance, including financial, would be provided by HUD in accordance with 24 CFR part 902.

Discussion

An application and Disposition Plan were submitted to HUD in September 2017 by the local IHFA office. The City worked closely with IHFA as they moved through their HUD approved Disposition Plan. Regular updates were provided by the IHFA Executive Director. To date, IHFA has eliminated the Low Rent Public Housing Program (LRPH) in Idaho Falls that once consisted of 29 single unit public houses in scattered locations and within City LMI census tract neighborhoods.

The status of the original 29 properties is as follows:

21 of the LRPH have been sold to low income families; 2 homes were donated to nonprofit organizations; 6 homes were sold on the open market. The 2 donated homes were located within census tracts 9707 and 9712. All are located in very low to low and moderate income neighborhoods.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Updates Pending

Introduction

The City recognizes that service providers and agencies have trained staff and resources to assess the needs of homeless or unsheltered individuals and families. To recognize and understand their needs, the City will continue to learn from service provider agencies who have identified specific homeless needs and are willing to educate participants in an open forum.

In doing so, the City will have a better understanding of how eligible CDBG activities and projects may be able to assist with homelessness programs that reach out to homeless and unsheltered persons. As part of an ongoing effort, the City will continue to actively participate in monthly Region 6 Housing Coalition meetings, the Annual Point in-time Count, and local events such as the Homeless Stand Down.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Updates Pending

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Updates Pending

(2016-2020 Data)

Supporting outreach efforts of nonprofit organizations and shelter and housing agencies to address homelessness.

1. Selecting projects that are identified as a priority in the *2021-2025 CDBG Five Year Consolidated Plan* and that directly address homelessness.
2. Selecting projects that are identified as a priority in the *2021-2025 CDBG Five Year Consolidated Plan* that provide affordable homeownership opportunities for low- and moderate-income individuals and families.
3. Assisting, sponsoring, and supporting annual community events such as: The Point in Time Count (held in Jan/Feb) and the Homeless Stand Down (held in Nov) at the City owned Skyline Activity Center;
4. Collaborate and co-sponsor with IHFA and community developers in sharing data provided in the affordable housing Study/Inventory completed by Boise State University/Idaho Policy Institute. Study captured a baseline of housing capacity in Idaho Falls and Bonneville County. See link: www.idahofallsidaho.gov/DocumentCenter/View/7438/IPI-Idaho-Falls-Final-PDF

Addressing the emergency shelter and transitional housing needs of homeless persons

The Grant Administrator will continue to attend and participate in monthly Region 6 Housing Coalition meetings and support the efforts of the agencies and organizations who address emergency shelter and transitional housing needs on a daily basis.

As a member of the Coalition, the Grant Administrator is able to support and participate in the annual Point in Time Count and Homeless Stand Down. Through active participation, the Grant Administrator has a better understanding of the needs to make CDBG activity/project recommendations to Mayor and Council that address priorities identified in the *2021-2025 CDBG Five Year Consolidated Plan*.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Idaho Falls will continue to support, coordinate, and collaborate with community service providers and organizations that have demonstrated their ability to address homelessness and the issues surrounding homelessness, effectively apply funds towards the issues, and provide a documented benefit to individuals and families they have assisted. The City understands that awareness is key and will continue their role in coordinating and collaborating with local agencies and organizations who have the staff, resources, and experience to address chronically homeless clients and their circumstances.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Regarding individuals and families being discharged from a publicly funded institution and receiving assistance from public and private agencies; the City will continue to provide a support role in the coordination efforts to prevent discharge immediately resulting in homelessness. Participating in monthly Region 6 Housing Coalition meetings continues to be very effective in the information exchange that takes place among participants. The City of Idaho Falls recognizes the value, compassion, and experience offered by nonprofit service providers and organizations in the community who have demonstrated their ability to address a broad spectrum of issues surrounding homelessness. The City will continue to partner, collaborate, and refer to community agencies and organizations regarding homelessness.

Discussion

With regards to Housing Opportunities for Persons with Aids (HOPWA), District 7 Health Department (Eastern Idaho Public Health District) provides a variety of services and has access to specific grant opportunities to help assist their clientele with homelessness and issues surrounding homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Data Pending from WES, Inc.

Introduction:

The City of Idaho Falls completed their *2021 Analysis of Impediments to Fair Housing Choice* under contract with Western Economic Services, Inc. (WES, Inc.) and is in the process of developing a specific Strategy to Remove Barriers to Affordable Housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Idaho Falls contracted with Western Economic Services, Inc. (WES, Inc.) to complete their *2021-2025 Analysis of Impediments to Fair Housing Choice* which included a section that establishes a strategy for affordable housing and residential investment. The entire document will be included as an attachment to the *2021-2025 CDBG Five Year Consolidated Plan*.

Data from the 2021-2025 Housing Barriers/Impediments are pending

AP-85 Other Actions – 91.220(k)

2021 Data is pending

Introduction:

The City of Idaho Falls understands the importance of maximizing funding sources to address the priorities identified in the *2021-2025 CDBG Five Year Consolidated Plan*. In recognizing that CDBG and IHFA are the two major funding sources provided by the U.S. Department of Housing and Urban Development, the City will continue to understand how CDBG and IHFA funds may address the priorities defined in the Plan. The City will continue to work with non-profit agencies and organizations who provide services and programs that address affordable housing and social services concerns.

Pending - Actions planned to address obstacles to meeting underserved needs

Pending - Actions planned to foster and maintain affordable housing

Pending - Actions planned to reduce lead-based paint hazards

Pending - Actions planned to reduce the number of poverty-level families

Pending - Actions planned to develop institutional structure

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Idaho Falls will continue to work with a variety of public and private nonprofit agencies that assist with local housing and social service needs. Together with IHFA and local service providers, who actively participate in local housing coalition meetings, the City is able to gain insight into community needs that will be invaluable when considering projects and activities eligible for CDBG funding.

Discussion:

Data Pending

The City of Idaho Falls will continue to work with the community to capture input through the citizen review process as they develop community plans. The Planning Division, within the Community Development Services Department, has completed their *2016 City of Idaho Falls Downtown Plan* with a separate planning document entitled *City of Idaho Falls Form Based Code*. Both Plans have included a comprehensive citizen participation process that has provided input and comments that correlate with the needs and priorities identified in the *PY2021-2025 CDBG Five Year Consolidated Plan*.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Idaho Falls receives only CDBG funds to carry out CDBG eligible projects and activities for the 2021 Program Year. The recently announced PY2021 allocation for the City of Idaho Falls is \$438,662. No additional funds are received to carry out the priorities defined in the *2021-2025 CDBG Five Year Consolidated Plan*.

As submitted, the *PY2021 CDBG Annual Action Plan* is the first Action Plan applicable to the *2021-2025 CDBG Five Year Consolidated Plan*. To maximize funding opportunities that meet the needs of the LMI community, the City will continue to support, coordinate, and collaborate with community service providers and nonprofit agencies and organizations.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	Goal of 70.00% or more

The program years covered in the PY2021 Annual Action Plan include: **2021, 2022, 2023.**

The PY2021 projects and activities will compromise over 70% of the funds committed within the target areas. This will be applicable to the City Council's commitment to address identified needs and priorities located within the three census tracts and applicable to the current Consolidated Plan.

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City of Idaho Falls
PY2021 CDBG Annual Action
Grantee Unique Appendices - (Starts after AP-90)

Grantee Unique Appendices - Citizen Participation (Chronological order)

June 10 - July 10, 2021	30-day public comment starts and ends
June 10, 2021	Council Meeting - Public Hearing 7:30 pm - Council Chambers <i>Draft 2021 CDBG Annual Action Plan</i> Presented by Grant Administrator (<u>Brief</u> explanation of history, applications received, and process). <i>Draft 2021-2025 CDBG Five Year Consolidated Plan</i> Presented by Western Economic Services, Inc. (WES, Inc.). <i>Draft 2021-2025 Analysis of Impediments to Fair Housing Choice</i> Presented by WES, Inc.
May 3-5, 2021	Applications reviewed for eligibility by Grant Administrator.
April 16-30, 2021	Invitation to Apply mailed /posted on City Website Applications sent/received by Grant Administrator. Printed in <i>Post Register April 18, 2021</i> .
March 22, 2021	Letter of Extension granted by HUD

Grantee Unique Appendices - Table of 2021 CDBG Schedule for Plan Development, Public Hearings, and Submittal deadlines

Grantee Unique Appendices - Letters of Support/Public Comments

Pending end of Public Comment

List of 2021 CDBG Applicants - Participants in the Webex Public Hearing on 6/10/21 at 7:30 pm.

Grantee Unique Appendices - Summary of Analysis of Impediments/ Fair Housing Choice
Pending completion of 2021-2025 Consolidated Plan

Grantee Unique Appendices - Geographic Distribution - Census Tract Map

Grantee Unique Appendices - Additional Information

Mayor's Letter of Support for IHFA Disposition Plan

Article entitled *First Impressions*, by Leigh Jones, HUD Public Relations Specialist



***Community Development Block Grant CDBG
Housing and Urban Development (HUD)***

**City of Idaho Falls
*Draft FY2021 CDBG Annual Action Plan***

June 10, 2021, 7:30 p.m.

Council Chambers - City Annex Bldg. - 680 Park Ave Idaho Falls, ID 83402



1

***Draft PY2021
CDBG Annual
Action Plan***

***1st year of
PY2021-2025
Five Year
Consolidated
Plan***

Plan History

- 2004** City applied/approved by HUD as an Entitlement City.
City applies directly to HUD for annual CDBG funds.

Five Year Plans

- 2004-2009/10** Initial Five-Year Plan
2011-2015 Second Five-Year Plan
2016-2020 Third Five-Year Plan
2021- 2025 *Forth Five-Year Plan*

2

2

***Draft
PY2021
CDBG
Annual
Action Plan***

HUD/CDBG Funds

Draft PY2021 Annual Action Plan with Council approved activities/projects submitted to HUD for approval.

PY2021 CDBG allocation is \$438,662

2004 to 2021*

\$7,108,932 Total HUD/CDBG funds *allocated to Idaho Falls between 2004 and 2021.

2021 Application Status

18 applications - Totaling \$790,316.34

PY2021 CDBG Federal Budget passed Feb, 2021

*Amount does not include 2020 CARES Act funds (COVID 19)
2020 CDBG CV1/CV3 total allocation \$507,657

3

3

**City/Local
CDBG Benefits**

***PY2021 is the
18th year
participating in
CDBG***

**PY2021 CDBG
allocation
\$438,662**

Providing Opportunities

Assists City in funding projects/programs not funded with General Funds.

Assists local service providers with filling a gap in service.

Assists City/local service providers in leveraging additional funds.

Plan year runs April 1st thru March 31st

4

4

CDBG Program and HUD Criteria **All Projects/Activities**

Must meet 1 of 3 National Objectives (HUD)

- Benefit Low/Moderate Income clients (LMI)
- FY 2021 - Bonneville County - Low 80% with income < \$57,750 (family of 4)*
- Prevent/Eliminate conditions of Slum and Blight
- Meet an Urgent Need

Must be a HUD Eligible Activity (see examples of projects)

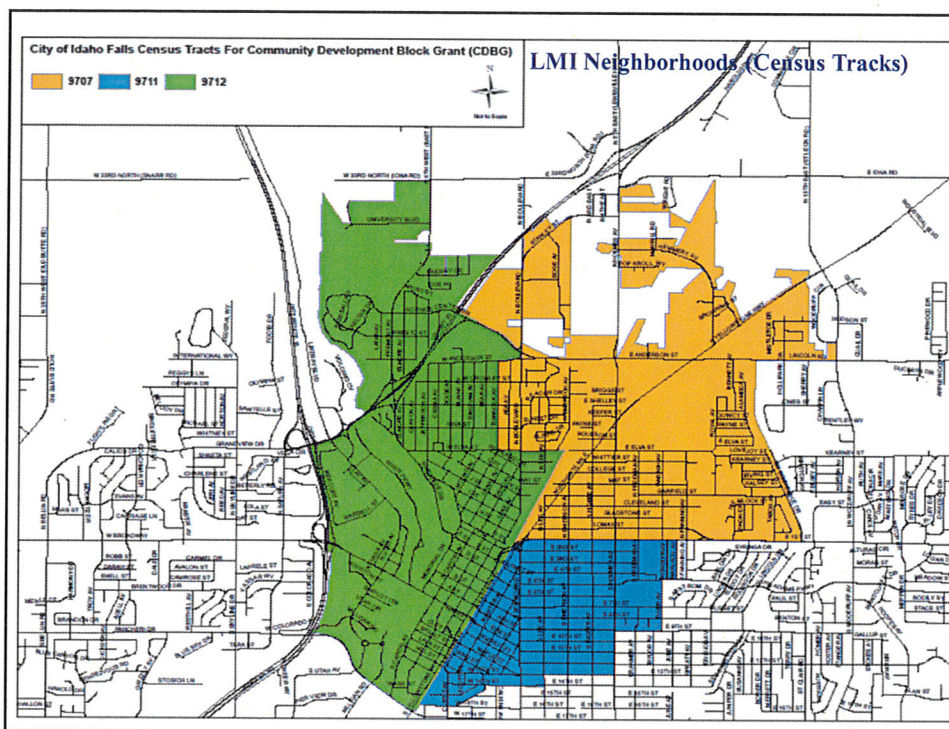
- Construction of Public Infrastructure
- Handicapped Access to Public Facilities
- Housing Rehab, Social Services, Business Rehab
- Acquisition, Clearance, and Disposition of property
- Relocation costs, Economic Development, Job Creation or Training

Additional Criteria

- Projects must meet goals of City 2021-2025 CDBG 5-Year Consolidated Plan
- Projects must be approved for the PY2021 CDBG Annual Action Plan

5

5



6

CDBG Program and HUD Criteria

Projects/Activities must fit into 1 of 4 HUD Priorities

Community Development Priority

Neighborhood revitalization activities that promote public health, safety and welfare.

Economic Development Priority

Improve economic conditions throughout the community for primarily Low to Moderate Income (LMI) persons.

Benefit a specific location designated as slum and blight by area.

Housing Development Priority

Encourage development of new, affordable single, multi-family, and special needs housing through private developers and non-profits.

Public Service Priority

Encourage partnerships with social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to meet the needs of families in poverty.

7

7



***Community Development Priority
Public Infrastructure Project
Before Kearney Street Improvements***

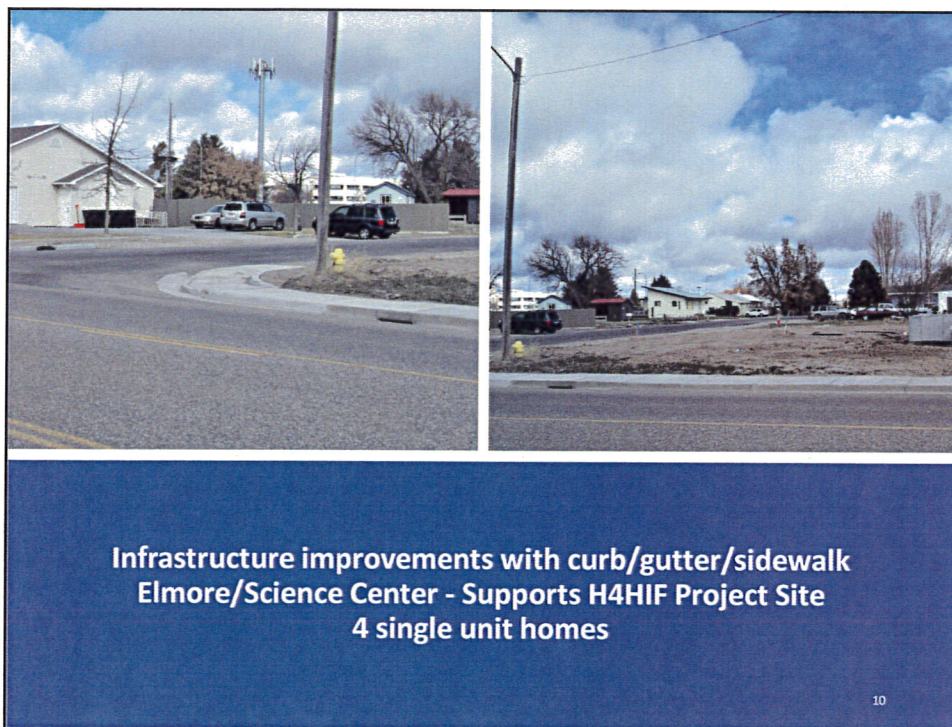
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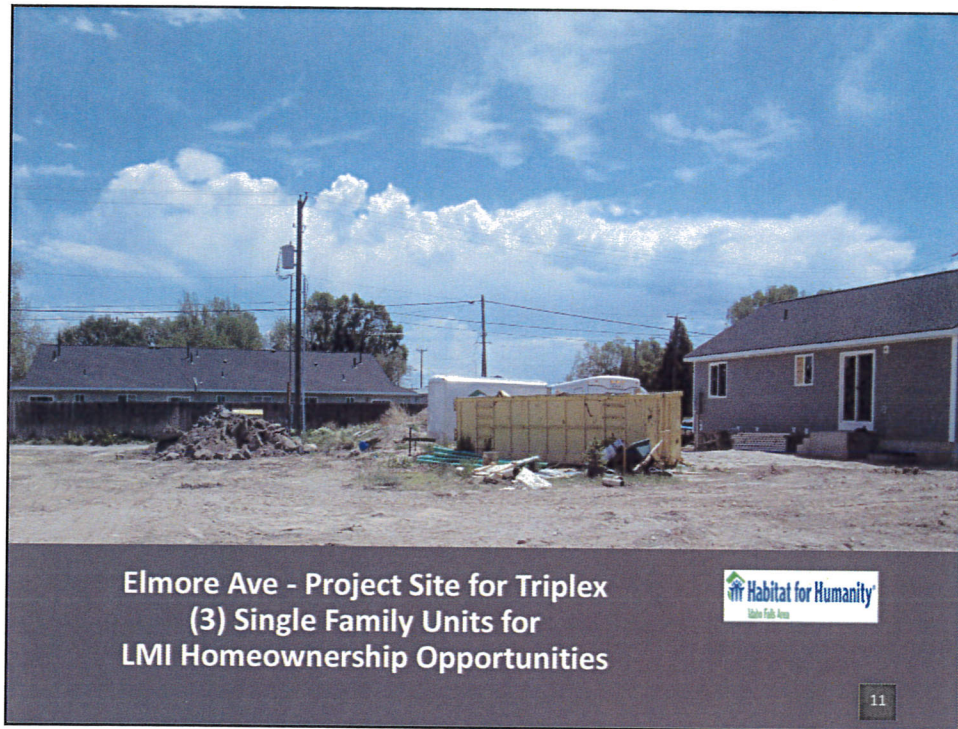
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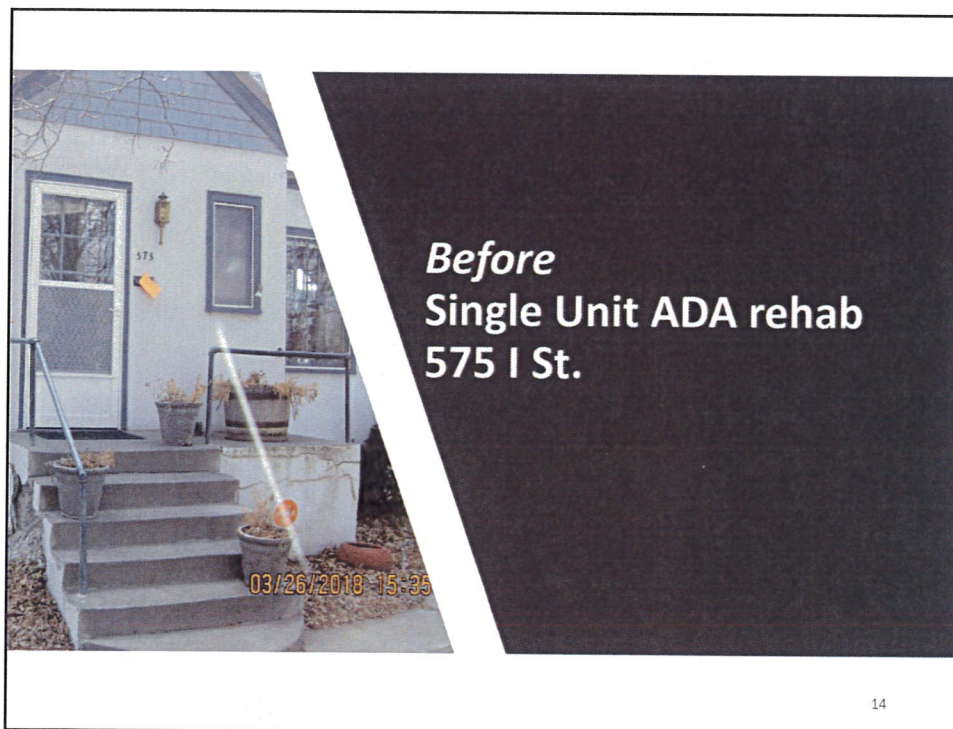
Old Royal Shoe Shop - Park Ave
Before Pie Hole Pizza Façade Project



12



13



14



15

<p>Public Service Activities</p> <p>Nonprofit service provider agencies & organizations</p> <p>Providing public service activities to low-and moderate-income individuals or families</p>	<p><u>CLUB, Inc.</u> Homeless individuals assisted with case management, services, and resources.</p> <p><u>Idaho Legal Aid (Victims of Domestic Violence)</u> Assisting victims of domestic violence with legal aid.</p> <p><u>Idaho Legal Aid (Grandparents Raising Grandchildren)</u> Legal aid assistance for grandparents and other blood relatives who are raising their grandchildren or minor relatives.</p> <p><u>College of East Idaho (CEI) - Childcare assistance</u> Childcare vouchers to assist LMI students with childcare.</p> <p><u>Summer Food Program for local School District in LMI neighborhoods</u> Assist with cost of food and delivery.</p> <p>16</p>
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16

<i>PY2021 CDBG Applicants</i>	<i>Activity/Project Description</i>	<i>Amount Requested</i>
Idaho Legal Aid - Idaho Falls	Legal assistance for victims of domestic violence.	\$15,000
CLUB, Inc.	Crisis Intervention for homeless, supportive case mgmt. and temporary housing at scattered locations.	\$5,000
Behavioral Health Crisis Center of Eastern Idaho	Medical professional/treatment for individuals suffering from substance abuse. \$27,000/\$2,000.	\$29,000
Idaho Falls Power	Utility bill payment assistance for LMI renters in US Census tracts 9707 and 9712.	\$6000
College of East Idaho (CEI)	Childcare vouchers to assist (8) LMI students.	\$5000
Eastern Idaho Comm. Action Partners (EICAP) Grandparents Raising Grandchildren (GRG)	Legal assistance for grandparents/blood relatives who are raising their grandchildren/minor relatives.	\$6000
Community Food Basket of Idaho Falls	Permanent Warehouse sign. (2) Snowblowers for warehouse/distribution center.	\$13,117.94
Trinity United Methodist Church Homeless Day Shelter	Case Mgmt. Intake/assessment. Supplies/facility cleaning, and door tender.	\$17,603
USDA Summer Food Service Program New Day Lutheran	Assist with increased food costs and coordinator for summer food program K-18 youth in (3) CTs.	\$5000
Domestic Violence & Sexual Assault Center (DVSAC)	Meal/snack for children participating in a Forensic Interview/Medical Exam with DVASC's Child Protective Services. 307+LMI children assisted/year.	\$5140

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<i>PY2021 CDBG Applicants</i>	<i>Activity/Project Description</i>	<i>Amount Requested</i>
City Public Works Department Curb/Gutter/Sidewalk - Phase 3 of 5	LMI neighborhood - Highland Park Subdivision Gutter Improvements. Census Tract 9712.	\$125,000
Idaho Falls Downtown Development Corp. (IFDDC)	Façade Improvement Program for Downtown. Reserve \$1000 for graffiti/vandalism repairs.	\$65,000
Promise Ridge Emergency Family Shelter/Idaho Falls	One fulltime on-site individual to ensure security of clients/shelter for (1) year.	\$13,500
Conéctate Grassroots Liaison Idaho Falls	Provide single place for Public Service Announcements in Idaho Falls for Spanish and English-speaking communities. Assist underserved LMI in accessing reliable resources and referrals.	\$64,000
Idaho Falls Sr. Citizen Community Center	Clean and sealcoat asphalt parking lot.	\$14,796
Development Workshop, Inc. Idaho Falls	Exterior rehab to north side of building to correct sidewalk slope and front parking area and redirect water away from the building (est. \$78,387). Rehab to interior/exterior for damage caused by water and leaks (est. \$135,040).	\$213,427
Habitat 4 Humanity Idaho Falls Area (H4HIF)	Construction of triplex (3) homes at Elmore Ave. CT 9712. LMI Homeownership opportunities.	\$100,000
Administration of CDBG Program	20% max based on 2021 allocation (\$438,662)	\$87,732
	Total Amount of Applications	\$790,316.34

18

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PY2021 Schedule for CDBG Annual Action Plan Announcements, Council Work Sessions/Meetings, Public Hearings

- April 16-30, 2021** Invitation to Apply mailed /posted on City Website
Applications sent/received by Grant Administrator.
Printed in *Post Register* April 18, 2021.
- May 3-5, 2021** Applications reviewed for eligibility by Grant Administrator.
- June 10, 2021** Council Meeting - Public Hearing 7:30 pm - Council Chambers
Draft 2021 CDBG Annual Action Plan Presented by Grant Administrator
(Summary of history, applications received, and process).
- Draft 2021-2025 CDBG Five Year Consolidated Plan*
Presented by Western Economic Services, Inc.(WES, Inc.).
Draft 2021-2025 Analysis of Impediments to Fair Housing Choice
Presented by WES, Inc.
WEBEX Platform for Public Hearing
- Live streamed from Council Chambers at <https://www.idahofallsidaho.gov/429/Live-Stream>
- June 10 - July 10, 2021** 30-day public comment starts and ends

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PY2021 CDBG Schedule After 30-day Public Comment Period

- July 10, 2021** Council Work Session 3:30 pm in Council Chambers
Comments considered. Final table of projects/activities for consensus for
Draft CDBG PY2021 Annual Action Plan.
(Live streamed from Council Chambers) <https://www.idahofallsidaho.gov/429/Live-Stream>
- July 29, 2021** Council Meeting/Resolution 7:30 pm in Council Chambers
Council adopts *Draft PY2021 CDBG Annual Action Plan*.
Council adopts *Draft 2021-2025 CDBG Five Year Consolidated Plan*.
Council adopts *Draft 2021-2025 Analysis of Impediments to FHC*.
- Before Aug 4, 2021** (3) Draft Plan(s) submitted to HUD for approval.
- ~Sept, 2021** Upon HUD approval of (3) Plans, allocation made available to City.
- ~Oct, 2021** Funding committed to approved applicants/projects once City
completes: Environmental review, Signed Agreement (scope, regulatory
requirements) between City/responsible entity.

*Note - Projects are not retroactive - Program Year runs April 1, 2021 to March 31, 2022.
Start date begins upon signed Agreement between City and responsible entity.*

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Comments/Questions



Please email comments/questions to
Lisa Farris, Grant Administrator
City Annex Bldg. 680 Park Ave Idaho
Falls, ID 83405

LFarris@idahofallsidaho.gov

(208) 612-8323

Visit City CDBG webpage at link below:

<https://www.idahofallsidaho.gov/299/Community-Development-Block-Grant>



21



City Council Meeting

Agenda

680 Park Avenue
Idaho Falls, ID 83402

Thursday, June 10, 2021

7:30 PM

City Council Chambers

Welcome.

This meeting is open to any member of the public to observe (either in person or via the City's website livestream). To participate personally, we ask you to follow these City guidelines. Note that not all agenda items include the opportunity for public comment. Also, please be aware that an amendment to this agenda may be made by Council during the meeting upon passage of a motion that states a good faith reason why the desired change was not included in the original agenda posting.

Opportunity for General Public Comment.

You are invited to address the City Council but only regarding general matters that are not listed on this agenda or that are already noticed for a public hearing, subject the Public Hearing Participation Guidelines below. When you address the Council, please state your name and some general contact information (e.g., city, address, neighborhood). Please limit your remarks to three (3) minutes. For legal reasons, topics you may not comment upon include matters currently pending before the City's Planning and Zoning Commission or Board of Adjustment; pending City enforcement actions (including those on appeal); and City personnel actions.

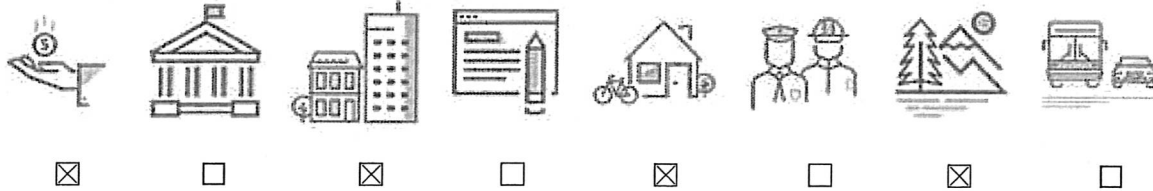
Public Hearing Participation Guidelines.

1. *In-person Comment.* Because public hearings must follow various procedures required by law, please wait to offer your comments until comment is invited/indicated. Please address your comments directly to the Council and try to limit them to three (3) minutes.
2. *Written Comment.* The public may provide written comments via postal mail sent to City Hall or via email sent to the City Clerk at IFClerk@idahofalls.gov. Comments will be distributed to the members of the Council and become a part of the official public hearing record. Written testimony must be received no later than forty-eight (48) hours prior to the date of the hearing to ensure inclusion in the permanent City record.
3. *Remote Comment.* The public may provide live testimony remotely via the WebEx meeting platform using a phone or a computer. Those desiring public hearing access should send a valid and accurate email address to VirtualAttend@idahofalls.gov no later than forty-eight (48) hours prior to the date of the hearing so log-in information can be sent to you prior to the meeting. Please indicate for which public hearing on the agenda you wish to offer testimony.

Regularly scheduled Council meetings are live-streamed and archived on the City website (idahofalls.gov). If communication aids, services, or other physical accommodations are needed to facilitate participation or access for this meeting, please contact City Clerk Kathy Hampton at 208-612-8414 or ADA Coordinator Lisa Farris at 208-612-8323, so that they can help accommodate your needs.

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**

Please see guidelines above.



The CDBG Program supports many of the City's goals and priorities including Livable Communities, Economic Growth, Sustainability, and Well-Planned Growth and Development.

Interdepartmental Coordination

NA

Fiscal Impact

The plans are required for the City to receive its annual CDBG allocation from HUD, which averages approximately \$430,000 per year.

Legal Review

NA

Relevant Criteria and Standards, Park Place Division No. 6.

Attached is the application for the Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards for Park Place Division No. 6. The Planning and Zoning Commission considered this item at its March 16, 2021, meeting and recommended approval by a unanimous vote. Staff concurs with this recommendation.

Recommended Action:

1. Approve the Development Agreement for Park Place Division No. 6 and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).
2. Accept the Final Plat for Park Place Division No. 6, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat (or take other action deemed appropriate).
3. Approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Park Place Division No. 6 and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

Attachments: Zoning Map.jpg
Aerial.jpg
Final Plat Map.pdf
Staff Report Park Place Final Plat.docx
PC Minutes.docx
Development Agreement.pdf
Reasoned Statement.doc

- 2) Public Hearing-CDBG 2021-2025 Community Development Block Grant Five Year Consolidated Plan, 2021 CDBG Annual Action Plan, and 2021-2025 Analysis of Impediments to Fair Housing Choice 21-145

Pursuant to Housing and Urban Development (HUD) requirements, entitlement cities receiving CDBG funds must complete a Five-Year Consolidated Plan, an Analysis of Impediments to Fair Housing Choice, and an accompanying Annual Action Plan for the initial allocation year (2021). As part of the Citizen Participation Plan, pursuant to 24 CFR 91.105, the City must hold a public hearing for each of the three plan elements. Public Notice was published in the Post Register 6/6/21 and posted on the City CDBG webpage. In addition, regular notices were communicated throughout the process to housing providers and service agencies, past and current applicants of CDBG funding, and City Mayor, Council, and Directors.

Draft plans have been produced by Western Economic Services, Inc. and Lisa Farris. Both will present their respective portions of the projects at the public hearing on June 10th. Only the executive summaries are included with this memo as the documents are still at an "internal staff review" stage. Any questions or comments following the hearing should be directed to Lisa Farris.

Recommended Action:

No action requested for this hearing.

Attachments: PY2021 CDBG Table of Applicants and Projects.docx
Consolidated Plan Executive Summary.pdf
Analysis of Impediments Executive Summary.pdf

6. Announcements.
7. Adjournment.

PY2021 CDBG Applications Received

<i>Program Year (PY) 2021 CDBG Applicant</i>	<i>Activity/Project Description</i>	<i>Amount Requested</i>
Idaho Legal Aid/Idaho Falls	Legal Aid to victims of domestic violence.	\$15,000
CLUB, Inc. Crisis Intervention	Supportive Case Management for homeless at scattered site locations.	\$5,000
Behavioral Health Crisis Center of East Idaho	Support in providing medical/treatment for those suffering from substance abuse. Medical professional wages: \$27,000. Treatment costs: \$2,000.00.	\$29,000
Eastern Idaho Community Action Partners (EICAP)	Legal aid - Grandparents Raising Grandchildren or other blood relatives.	\$6,000
Idaho Falls Power	Utility bill assistance for LMI clients (census tracts 9707, 9711, 9712).	\$6000
College of East Idaho (CEI)	Childcare vouchers to assist up to (8) LMI students with childcare for 21-22 academic year.	\$5000
USDA Summer Food Service Program/New Day Lutheran	Assist with increased food costs for summer food program K-18 LMI youth in (3) census tracts.	\$5000
Trinity United Methodist Church	Case management intake/assessment, supplies/facility cleaning, and door tender.	\$17,603
Homeless Day Shelter		
Domestic Violence & Sexual Assault Center (DVSAAG)	Meal, like snack, water for children arriving at the center and participating in a Forensic Interview or Medical Exam through DVSAAG's Child Protective Services. Annual assistance for approximately 307 children of LMI families.	\$5140.00
Promise Ridge Emergency Family Shelter/Idaho Falls	One full time on-site individual to ensure security of clients/shelter for (1) year.	\$13,500

PY2021 CDBG Applications Received

Idaho Falls Downtown Development Corp. (IFDDC)	Facade Improvement Program and \$1000 for graffiti/vandalism repairs.	\$65,000
City Public Works Dept. Curb/Gutter/Sidewalk	For properties in LMI neighborhoods within Highland Park Subdivision (Phase 3 of 5).	\$125,000
Idaho Falls Sr. Citizen Community Center	Clean and sealcoat asphalt parking lot.	\$14,796
Habitat for Humanity Idaho Falls (H4HIF) Location	New construction of a triplex. Provide (3) LMI homeownership opportunities at Elmore Ave.	\$100,000
Community Food Basket Idaho Falls (CFBIF)	Permanent signage for warehouse. (2) snow blowers (warehouse/patron distribution center).	\$13,117.94
Development Workshop, Inc. Idaho Falls	Exterior rehab to north side of building to correct sidewalk slope and front parking area and redirect water away from the building (est. \$78,387). Rehab to interior/exterior for damage caused by water and leaks (est. \$135,040).	\$213,427
Conéctate Grassroots Liaison Idaho Falls	Provide single place for Public Service Announcements in Idaho Falls for Spanish and English-speaking communities. Assist underserved LMI in accessing reliable resources and referrals. Breakdown of request: \$12,000/Office Space; \$1000/video streaming software; \$3000/fuel/travel; \$4800/hotel/travel; \$1000/Liability ins; \$5000/marketing; \$8000/graphic design/video production/social media content; \$10,000 professional equip; \$12,000/annual event; \$3000/other events/networking groups; \$5000/website completion.	\$64,000
Community Development Services Planning Department Administration/CDBG	20% of 2021 allocation (\$438,662) for salary, benefits, supplies, training, travel.	\$87,732.4
<i>Total Amount of Applications + Admin =</i>		\$790,316.34

2021 CDBG Plan Year (PY) runs April 1, 2021 to March 31, 2022
2021 CDBG allocation is \$438,662



THE JEFFERSON
STAR

THE CHALLIS
Messenger

PROFORMA INVOICE

PO Box 1800,
Idaho Falls, ID 83401
Ph. (208) 522-1800 Fax: (907) 452-5054

BILLING DATE: ACCOUNT NO:

04/13/21

10553

CITY OF IDAHO FALLS
PO BOX 50220
IDAHO FALLS, ID 83405

**NOTICE OF PUBLIC
HEARING FOR 2021
COMMUNITY
DEVELOPMENT BLOCK
GRANT APPLICATIONS
RECIEVED**

From: Lisa Farris, CDBG
Grant Administrator

To: Interested Individuals and
Organizations

Subject: Community Devel-
opment Block Grant (CDBG)
Applications for PY2021

The City of Idaho Falls is be-
ginning the development of
its Annual Action Plan for the
Program Year (PY2021) Com-
munity Development Block
Grant (CDBG) funding cycle.
As an Entitlement City, the
City of Idaho Falls is expected
to receive a CDBG allocation
of \$438,662.

In 2004, the City of Idaho
Falls applied to the Housing
and Urban Department (HUD)
for Entitlement status and
was approved as an Entitle-
ment City. This status allows
the City to file directly to HUD
for annual Community Devel-
opment Block Grant (CDBG)
funds that may be allocated
towards projects that bene-
fit low and moderate income
(LMI) individuals, prevent, or
eliminate conditions of slum
and blight, or that meet an ur-
gent need.

LMI is defined as 80% of the
community median income.
In 2020, a family of four liv-
ing in Idaho Falls (Bonneville
County) with an income less
than \$56,400 was considered
as LMI clientele. FY2021 In-
come Limits will apply when
announced by HUD.

All projects and activities must
demonstrate that a majority
of the resulting benefit is for
low- and moderate-income
residents of Idaho Falls and
must be quantifiable or able
to document the benefit/ben-
eficiaries.

The City is accepting PY2021
CDBG grant applications
for projects and activities to
be considered for funding.
Please submit your grant re-
quest by **April 30, 2021**.

**If interested in applying,
please provide a letter of
request, as the application,
and include the following:**

1. Organization's Name, Com-
plete Address, Phone Num-
ber, DUNS number, EIN/TIN
number.

2. Complete contact infor-
mation of grant applicant or
responsible party (include
email, mailing address, and
phone number).

AD #	DESCRIPTION	START	STOP	TIMES	AMOUNT
89938	CDBG Grant period	04/18/21	04/18/21	1	\$173.48

Payments:

Date	Method	Card Type	Last 4 Digits	Check	Amount
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Discount:	\$0.00
Surcharge:	\$0.00
Credits:	\$0.00

Gross: **\$173.48**
Paid Amount: **\$0.00**

Amount Due: \$173.48

We Appreciate Your Business!

3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule. There is no dollar cap on requests, however; some practical and regulatory limits may apply.

Tentative Application

Schedule - PY 2021

Community Development Block Grant (CDBG)

April 18, 2021

Notice to Apply posted on City website/printed in Post Register.

April 18, 2021 - April 30, 2021

Applications sent and received by Grant Administrator.

May 3rd - 5th, 2021

Applications reviewed for eligibility by Grant Administrator.

June 10, 2021

Public Hearing- Grant Administrator to present process and applications.

June 10th - July 10th, 2021

30-day Public Comment.

July 10, 2021

Consider Public Comments.

July 29, 2021

Council Meeting/Resolution for 2021 CDBG Annual Action Plan.

On/Before Aug 4, 2021

Submit 2021 CDBG Annual Action Plan to HUD for approval.

Note - The 2021 CDBG Program year starts April 1, 2021 and goes until March 31, 2022. Projects and activities are not retroactive - Start date begins upon a signed Agreement between the City, and responsible entity.

Specific projects and activities the City has funded over the years have included: interior and exterior ADA housing rehab, downtown façade improvements, ADA accessibility, neighborhood cleanups, code enforcement, transportation assistance, case management for homelessness prevention and housing crisis, improvements to homeless and emergency shelters, affordable housing/homeownership opportunities, daycare vouchers, mortgage assistance, development, street, sewer, water, other infrastructure, business assistance for LMI and job creation, legal aid assistance for grandparents raising grandchildren and victims of domestic violence, senior center improvements, community food bank equipment and improvements, and single unit housing acquisition for rehab.

Please contact Lisa Farris with questions or to discuss potential CDBG projects and activities.

Available by phone 208-612-8323, by email at LFarris@idahofallsidaho.gov, or in person.

FY2021 CDBG Annual Action Plan schedule is also posted on the City website www.idahofallsidaho.gov

To access CDBG page, go into the Community Services

Department, then into the Planning Division, then select CDBG.

Lisa Farris, City of Idaho Falls Grant Administrator
City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402

In response to the COVID-19 crisis, on May 1, 2020, Governor Brad Little issued the Stay Healthy Order. As we enter Stage 3 of the Stay Healthy Order, avoidance of public gatherings of up to 50 attendees is recommended. The City of Idaho Falls hereby provides reasonable means for citizens to participate in the above-noticed and has identified the following methods of participation in official City processes, including this meeting. 1. Via Livestream on the Internet: The public may view the meeting at www.idahofallsidaho.gov 2. Email: Public comments may be shared with the Mayor and members of the City Council via email at any time. Electronic addresses for elected officials are located at <https://www.idahofallsidaho.gov/398/City-Council>

3. Written Public Comments: The public may provide written comments via postal mail or email sent to the City Clerk at Hampton@idahofallsidaho.gov to be distributed to the members of the Council and to become a part of the official public record. Written public comments must be received no later than 4:00 p.m. on July 10th.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Idaho Falls, should contact the department sponsoring the event or the City's ADA/Section 504 Coordinator Lisa Farris at 208-612-8323. The request should be made as soon as possible but no later than 48 hours before the scheduled event. Anyone requiring an auxiliary aid or service for a City Council Meeting should contact the City Clerk's Office at (208)384-3817 as soon as possible, but no later than 48 hours before the start of the meeting.

**Published: 4/18/2021
(89938-10553)**



April 16, 2021

NOTICE OF 2021 GRANT FUNDING OPPORTUNITY

From: Lisa Farris, CDBG Grant Administrator *Lisa Farris*

To: Interested Individuals and Organizations

Subject: Community Development Block Grant (CDBG) Applications for PY2021

The City of Idaho Falls is beginning the development of its Annual Action Plan for the Program Year (PY2021) Community Development Block Grant (CDBG) funding cycle.

As an Entitlement City, the City of Idaho Falls is expected to receive a CDBG allocation of \$438,662.

In 2004, the City of Idaho Falls applied to the Housing and Urban Department (HUD) for Entitlement status and was approved as an Entitlement City. This status allows the City to file directly to HUD for annual Community Development Block Grant (CDBG) funds that may be allocated towards projects that benefit low and moderate income (LMI) individuals, prevent, or eliminate conditions of slum and blight, or that meet an urgent need.

LMI is defined as 80% of the community median income. In 2020, a family of four living in Idaho Falls (Bonneville County) with an income less than \$56,400 was considered as LMI clientele. FY2021 Income Limits will apply when announced by HUD.

All projects and activities must demonstrate that a majority of the resulting benefit is for low- and moderate-income residents of Idaho Falls and must be quantifiable or able to document the benefit/beneficiaries.

The City is accepting PY2021 CDBG grant applications for projects and activities to be considered for funding. Please submit your grant request by **April 30, 2021**.

If interested in applying, please provide a letter of request, as the application, and include the following:

1. Organization's Name, Complete Address, Phone Number, DUNS number, EIN/TIN number.
 2. Complete contact information of grant applicant or responsible party (include email, mailing address, and phone number).
 3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule.
- There is no dollar cap on requests, however; some practical and regulatory limits may apply.

Tentative Application Schedule - PY 2021 Community Development Block Grant (CDBG)

April 18, 2021	Notice to Apply posted on City website and printed in Post Register.
April 18, 2021 April 30, 2021	Applications sent and received by Grant Administrator.
May 3 rd - 5 th , 2021	Applications reviewed for eligibility by Grant Administrator.
June 10, 2021	Public Hearing - Grant Administrator to present process and applications.
June 10 th - July 10 th , 2021	30-day Public Comment.
July 10, 2021	Consider Public Comments.
July 29, 2021	Council Meeting/Resolution 2021 CDBG Annual Action Plan.
On/Before Aug 4, 2021	Submit 2021 CDBG Annual Action Plan to HUD for approval.

Note - The 2021 CDBG Program year starts April 1, 2021 and goes until March 31, 2022. Projects and activities are not retroactive - Start date begins upon a signed Agreement between the City, and responsible entity.

Specific projects and activities the City has funded over the years have included: interior and exterior ADA housing rehab, downtown façade improvements, ADA accessibility, neighborhood cleanups, code enforcement, transportation assistance, case management for homelessness prevention and housing crisis, improvements to homeless and emergency shelters, affordable housing/homeownership opportunities, daycare vouchers, mortgage assistance, development, street, sewer, water, other infrastructure, business assistance for LMI and job creation, legal aid assistance for grandparents raising grandchildren and victims of domestic violence, senior center improvements, community food bank equipment and improvements, and single unit housing acquisition for rehab.

Please feel free to contact me with questions or to discuss potential CDBG projects and activities.

I look forward to hearing from you and may be reached by phone 208-612-8323, by email at

LFarris@idahofallsidaho.gov, or in person.

Proposed application schedule for the *FY2021 CDBG Annual Action Plan* will be posted on the City website at www.idahofallsidaho.gov and may be accessed by going into the Community Services Department, then into the Planning Division, then selecting CDBG.

Lisa Farris, City of Idaho Falls
Grant Administrator
City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402

In response to the COVID-19 crisis, on May 1, 2020, Governor Brad Little issued the Stay Healthy Order. As we enter Stage 3 of the Stay Healthy Order, avoidance of public gatherings of up to 50 attendees is recommended. The City of Idaho Falls hereby provides reasonable means for citizens to participate in the above-noticed and has identified the following methods of participation in official City processes, including this meeting. 1. Via Livestream on the Internet: The public may view the meeting at www.idahofallsidaho.gov 2. Email: Public comments may be shared with the Mayor and members of the City Council via email at any time. Electronic addresses for elected officials are located at <https://www.idahofallsidaho.gov/398/City-Council> 3. Written Public Comments: The public may provide written comments via postal mail or email sent to the City Clerk at Hampton@idahofallsidaho.gov to be distributed to the members of the Council and to become a part of the official public record. Written public comments must be received no later than 4:00 p.m. on July 10th.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Idaho Falls, should contact the department sponsoring the event or the City's ADA/Section 504 Coordinator Lisa Farris at 208-612-8323. The request should be made as soon as possible but no later than 48 hours before the scheduled event. Anyone requiring an auxiliary aid or service for a City Council Meeting should contact the City Clerk's Office at (208)384-3817 as soon as possible, but no later than 48 hours before the start of the meeting.



**U.S. Department of Housing and
Urban Development**

Region X, Portland Field Office
Office of Community Planning and Development

1220 SW 3rd Avenue
Suite 400
Portland, OR 97204-2830
(971) 222-2600
FAX (971) 222-0357

March 22, 2021

Lisa Farris, Grant Administrator
CDS, Planning Division
P.O. Box 50220
Idaho Falls, ID 83405-0220

Dear Ms. Farris:

SUBJECT: Request for an Extension to Submit City of Idaho Falls 2021-2025 CDBG Consolidated Plan, 2021 Annual Action Plan (AAP), and AOI for Fair Housing Choice to August 6, 2021

Due to the COVID 19 Pandemic and Mandatory Shelter in Place orders referenced in your extension letter dated March 18, 2021, HUD approves your request for an extension, until August 6, 2021, as the deadline for submitting the City of Idaho Falls 2021-2025 CDBG Consolidated Plan, the 2021 Annual Action Plan, and AOI for Fair Housing Choice.

As you describe, this extra time will, among other things, allow Idaho Falls to procure and hire a professional services contractor to assist with development and submittal of the 2021-2025 CDBG Consolidated Plan and corresponding Annual Action Plan, as well as to allow time for public hearings and comment.

The regulations on consolidated submissions for community planning and development programs allow for extensions of the submission deadline for good cause (see 24 CFR 91.15[a]). As stated in email communications with your CPD Representative, Joe Bruss, HUD anticipates timely submission of your 2020 CAPER and financial reports by June 30, 2021.

Please contact Joe Bruss at (202) 664-0727 or joseph.l.bruss@hud.gov if you have any questions.

Sincerely,

BRYAN GUINEY

Digitally signed by BRYAN GUINEY
Date: 2021.03.22 17:32:59 -07'00'

Bryan Guiney, Director
Office of Community Planning and Development

Lisa Farris

From: Bruss, Joseph L <Joseph.L.Bruss@hud.gov>
Sent: Monday, March 22, 2021 7:12 PM
To: Lisa Farris
Subject: Idaho Falls 2021-2025 CDBG Con Plan/AAP Extension Request - Response Letter
Attachments: Idaho Falls CDBG 2021-2025 Con Plan and AAP Extension Letter
Response_signed_bgg.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Lisa. Please see attached and let me know if you've any questions.

Thanks again,

Joe



Joe Bruss

Community Planning and Development Representative
U.S. Department of Housing and Urban Development,
Portland Field Office
Edith Green-Wendell Wyatt
Federal Office Building
1220 SW Third Avenue, Suite 400
Portland, OR 97204-2825
(971) 222-2623
Joseph.L.Bruss@hud.gov

2021 CDBG Schedule for Plan Development, Public Hearings, and Submittal deadlines

2021 CDBG Annual Action Plan Schedule

PY 2021 Community Development Block Grant (CDBG)

April 18, 2021	Notice to Apply posted on City website, printed in Post Register.
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2021-2025 CDBG Five Year Consolidated Plan Schedule (Aug 6, 2021 extension by HUD)

Includes the Analysis of Impediments to Fair Housing Choice

Schedule Item	Calendar Date
Publication and distribution of RFP:	March 19, 2021
Deadline for submitting questions:	March 24, 2021
RFP response deadline:	April 2, 2021
Notification of intent to award:	April 7, 2021
Complete draft Agreement/Contract:	April 9, 2021
Project start date (Kick-off meeting): 2021-25 CDBG Consolidated Plan (Con Plan). 2021 Annual Action Plan (AAP). 2021-25 Impediments to Fair Housing Choice (AOI/FHC).	April 13, 2021
Notice to Apply for 2021 CDBG AAP funding to local paper and email distribution list	April 18, 2021
2021 CDBG AAP Applications due to Grant Administrator	April 30, 2021
2021 CDBG AAP Applications reviewed for criteria	May 3-5, 2021
Survey/Interviews start (ConPlan & AOI/FHC)	May 10, 2021
Survey/Interview data populated/analyzed (ConPlan & AOI/FHC)	May 24, 2021
Public Hearing by Grant Administrator of (3) Draft Plans: 7:30 pm Council Meeting	June 10, 2021
Draft ConPlan/AAP/AOI/FHC available for 30-day public comment	June 10 - July 10, 2021
Consider public comments of Draft Con Plan/AAP/AOI-FHC	July 10, 2021
Council adoption of ConPlan/AAP/AOI/FHC: 7:30 pm Council Meeting (mandatory)	July 29, 2021
Submittal of ConPlan/AAP/AOI/FHC into IDIS:	July 16 -29, 2021
Amend the ConPlan/AAP/AOI/FHC per HUD review:	July 29, 2021
Final submittal of the ConPlan into IDIS (mandatory):	July 30 - Aug 4, 2021

City of Idaho Falls Census Tracts For Community Development Block Grant (CDBG)

- 9707
- 9711
- 9712



Not to Scale

